



Mossbourne
Community
Academy

Policy Statement on Provider Access Legislation

Date last reviewed on:	September 2025
Date to be revised on	September 2026



The Mossbourne Federation Policy Statement on Provider Access

Mossbourne Community Academy, Mossbourne Victoria Park and Mossbourne Sixth Form

Introduction

This policy statement sets out the Mossbourne Federation's arrangements for managing the access of providers to pupils at each school, for the purpose of giving them information about the provider's education or training offer. This complies with each school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).



Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Management of provider access requests

Procedure

A provider wishing to request access should contact one of the relevant emails below:

Abbie Crunkhorn, Higher Education and Careers Manager: acrunkhorn@mca.mossbourne.org

Alishea Robinson, Higher Education and Careers Officer: arobinson@mca.mossbourne.org

The Higher Education Team: highereducationteam@mca.mossbourne.org

Opportunities for access

A number of events, integrated into the schools' Careers Programmes, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to the relevant Careers Leader to identify the most suitable opportunity for you. The Federation's policy on Safeguarding and procedure for visiting speakers can be found under the Policy sections of each of the schools' websites.

Premises and facilities

The schools will make the auditorium, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The schools will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed, in advance of the visit, with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian and Careers Leader. The library is available to all students at lunch and break times.